

## REGISTRATION AND ORDER PLACING PROCEDURE

In order to place an order through ATG Components web shop a customer has to register first.

Registration is made by filling the registration form here: <https://www.atg-components.com/registration>

Once the customer has registered, ATG Components team will contact the customer and \*make the prices visible for the customer's account.

Once the price tags were made visible, the customer can now make an order by adding goods to the basket and proceeding the order to ATG Components order processing centre. Next the procedure is as follows:

1. Order is packed and shipping price calculated
2. Proforma invoice is issued to the customer
3. Proforma is paid by the customer
4. Order is dispatched after payment reception
5. Customer gets Invoice and tracking information via e-mail

All customers are encouraged to use their carriers for order pick up.

\*ATG Components reserves the right not to enable the price tags for a customer's account for any reason or without assigning any reason.